

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1512676

Vendor Name: Sue Franzen

Check Details:

Check Number: E0108248

Check Amount: \$ 6,294.00

Check Date: 6/24/2025

Invoice Details:

Invoice Number: BE35002752A

Invoice Date: 6/11/2025

PO Number: P0017740

Voucher Number: V0891183

Document Type: AP Invoice

Document Below



Original Bill

Bill Number BE35002752A
Bill Date 6/11/2025
Due Date 8/9/2025
Terms Net 60
Sales Order SE35002752
Sales Person Sue Franzen

Proforma Premiums

Telephone: 630-844-3147
Email: sue.franzen@proforma.com

Sold To

Jennifer Butler
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
Phone: 630-942-3802
butlerj61@cod.edu

Shipped To

College of DuPage
Jennifer Butler
Rec #P0017740
425 Fawell Blvd.
Glen Ellyn, IL 60137

Customer PO: P0017740

Customer Reference: Mood Pens and Spinning Top

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
Mood Pens	Mood Click Pen Stylus Assorted Colors Black imprint	250	250	0	1.2000	Each	-	\$300.00
proof	email proof to sue.franzen@proforma.com	1	1	0	15.0000	Each	-	\$15.00
Push Pop	Push Pop Spinning Top Purple One color imprint in black	250	250	0	2.0000	Each	-	\$500.00
set-up	set-up charge	1	1	0	60.0000	Each	-	\$60.00
Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:		
\$875.00	\$53.00	-	\$928.00	-	-	\$928.00 USD		

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge. Vendor makes no warranties, express or implied, on merchantability, fitness or otherwise which extend beyond the description of the product herein. Furthermore, buyer agrees through payment of this bill that Vendor's damages, if any, shall be limited to the total selling price of any item purchased.

Please indicate on your remittance the bill numbers to which the payment is to be applied.

Thank you for your business!

Please detach this portion and return with your payment.

Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35002752A	6/11/2025	\$928.00 USD

BILL TO:

College of DuPage
Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

PLEASE SEND PAYMENT TO:

Proforma
P.O. Box 640814
Cincinnati, OH 45264-0814

Sue Franzen <sue.franzen@proforma.com>

[External] Purchase Order P0017740 - Bill #BE35002752A from Proforma Premiums

Sue Franzen <sue.franzen@proforma.com>

Wed, Jun 11, 2025 at 06:51 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Attached is the following bill(s):

Customer Bill: BE35002752A | 928.00 USD | 06/11/2025 | PO #: P0017740

Please let me know if you have any questions or need additional information.

Thank you very much for your business.

Sue Franzen
Owner
(630) 844-3147
Proforma Premiums
<http://www.proforma.com/premiums>

1 attachment

Customer_Bill_BE35002752A.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1512676

Vendor Name: Sue Franzen

Check Details:

Check Number: E0108248

Check Amount: \$ 6,294.00

Check Date: 6/24/2025

Invoice Details:

Invoice Number: BE35002765A

Invoice Date: 6/20/2025

PO Number: P0017981

Voucher Number: V0891178

Document Type: AP Invoice

Document Below



Original Bill

Bill Number BE35002765A
Bill Date 6/20/2025
Due Date 8/18/2025
Terms Net 60
Sales Order SE35002765
Sales Person Sue Franzen

Proforma Premiums

Telephone: 630-844-3147
Email: sue.franzen@proforma.com

Sold To

Danielle Kuglin Seago
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
Phone: 630-942-2877
kuglinseagod@cod.edu

Shipped To

College of DuPage
Danielle Kuglin Seago
Rec #P0017981
425 Fawell Blvd.
Glen Ellyn, IL 60137

Customer PO: P0017981

Customer Reference: Tangle

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
Tangle	Tangle Junior Puzzle Blue White imprint Exact repeat of previous order	1,000	1,000	0	4.0700	Each	-	\$4,070.00
repeat	repeat set-up charge	1	1	0	25.0000	Each	-	\$25.00
Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:		
\$4,095.00	\$120.00	-	\$4,215.00	-	-	\$4,215.00 USD		

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Please indicate on your remittance the bill numbers to which the payment is to be applied.

Thank you for your business!

Please detach this portion and return with your payment.

Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35002765A	6/20/2025	\$4,215.00 USD

BILL TO:

College of DuPage
Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

PLEASE SEND PAYMENT TO:

Proforma
P.O. Box 640814
Cincinnati, OH 45264-0814

Sue Franzen <sue.franzen@proforma.com>

[External] Purchase Order P0017981 - Bill #BE35002765A from Proforma Premiums

Sue Franzen <sue.franzen@proforma.com>

Fri, Jun 20, 2025 at 05:16 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Attached is the following bill(s):

Customer Bill: BE35002765A | 4215.00 USD | 06/20/2025 | PO #: P0017981

Please let me know if you have any questions or need additional information.

Thank you very much for your business.

Sue Franzen
Owner
(630) 844-3147
Proforma Premiums
<http://www.proforma.com/premiums>

1 attachment

Customer_Bill_BE35002765A.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1512676

Vendor Name: Sue Franzen

Check Details:

Check Number: E0108248

Check Amount: \$ 6,294.00

Check Date: 6/24/2025

Invoice Details:

Invoice Number: BE35002749A

Invoice Date: 6/20/2025

PO Number: P0017658

Voucher Number: V0891179

Document Type: AP Invoice

Document Below



Original Bill

Bill Number BE35002749A

Bill Date 6/20/2025

Due Date 8/18/2025

Terms Net 60

Sales Order SE35002749

Sales Person Sue Franzen

Proforma Premiums

Telephone: 630-844-3147

Email: sue.franzen@proforma.com**Sold To**

Susana E. JuarezSuarez

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

Phone: 620-942-3370

juarezsuarezs@cod.edu**Shipped To**

College of DuPage

Susana E. JuarezSuarez

Rec #P0017658

425 Fawell Blvd.

Glen Ellyn, IL 60137

Customer PO: P0017658**Customer Reference: 7" Plastic Megaphone**

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
7" Plastic Megaphone	7" Plastic Megaphone Kelly Green One color imprint, one side White imprint	1,000	1,000	0	0.9000	Each	-	\$900.00
set-up	set-up charge	1	1	0	56.0000	Each	-	\$56.00
Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:		
\$956.00	\$195.00	-	\$1,151.00	-	-	\$1,151.00 USD		

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge. Vendor makes no warranties, express or implied, on merchantability, fitness or otherwise which extend beyond the description of the product herein. Furthermore, buyer agrees through payment of this bill that Vendor's damages, if any, shall be limited to the total selling price of any item purchased.

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Thank you for your business!

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Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35002749A	6/20/2025	\$1,151.00 USD

BILL TO:

College of DuPage
Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

PLEASE SEND PAYMENT TO:

Proforma
P.O. Box 640814
Cincinnati, OH 45264-0814

Sue Franzen <sue.franzen@proforma.com>

[External] Purchase Order P0017658 - Bill #BE35002749A from Proforma Premiums

Sue Franzen <sue.franzen@proforma.com>

Fri, Jun 20, 2025 at 05:20 PM UTC

CC:

BCC:

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Attached is the following bill(s):

Customer Bill: BE35002749A | 1151.00 USD | 06/20/2025 | PO #: P0017658

Please let me know if you have any questions or need additional information.

Thank you very much for your business.

Sue Franzen
Owner
(630) 844-3147
Proforma Premiums
<http://www.proforma.com/premiums>

1 attachment

Customer_Bill_BE35002749A.pdf